WEBSITE OVERHAUL: Top 50 Takeaways







Your Presenters



CHELSEA JANKE

CEL Marketing PR Design

Vice President Integrated Marketing





SAMANTHA WOMACK

San Diego County Office of Education Communications Strategist



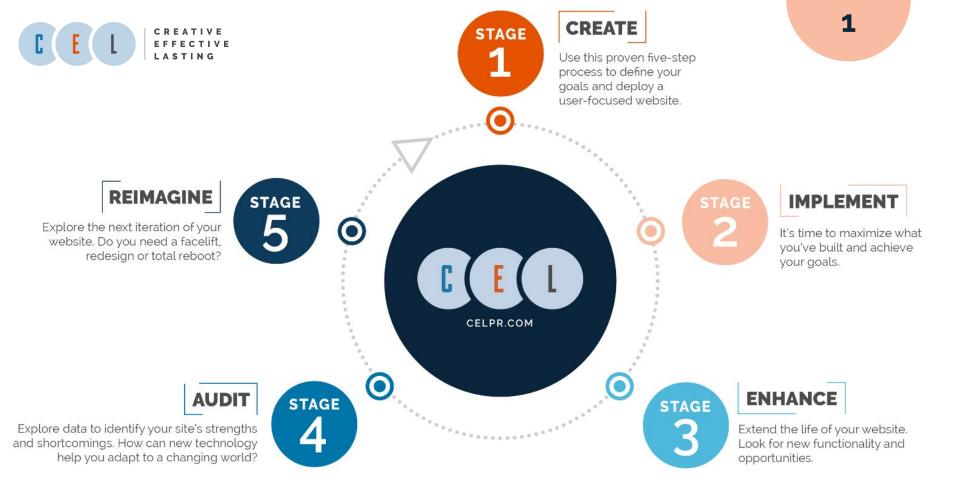
Want to hear a joke? Decaf.



#CalSPRA2023

Resources available at celpr.com/calspra2023





LIFE CYCLE OF A WEBSITE

2021= **2 years, 7 months & 26 days**



LIFE CYCLE OF A WEBSITE

We lost 26 days!!!



LIFE CYCLE OF A WEBSITE

2023= 2 years, 7 months

~ Forbes







CREATE

Use this proven five-step process to define your goals and deploy a user-focused website.

STEP A: DISCOVER STEP B: PLAN

STEP C: DESIGN STEP D: BUILD

STEP E: **DEPLOY**











Identify and engage your target markets to set objectives.

Set yourself up for success with a focus on platform, sitemap structure and timeline Your website is a look into the education you provide – bring your brand to life. More than a copy, paste! Build content and structure around your goals and plan.

Prepare to launch and celebrate. Don't let this be the best day of your site's life. I never find what I'm looking for what I use the search...help!

I keep clicking around and end up back where I started.

Where do I go to get fingerprinting?

How We Got Started = LISTENING

How do I find job openings or information about working at the County Office?

I'm not sure where to find professional learning. I keep clicking on different pages but end up either back where I started or off-site to some event thing.



 PREP »	DESIGN	••• PANDEMIC •••	BUILD	GO LIVE
July 2018 - June 2019	Nov 2019 - Feb 2020	FULL STOP March 2020 -	Aug 2021 - Jan 2022	Jan. 27, 2022

July 2021







PREP

DESIGN

000

PANDEMIC

BUILD

GO LIVE

Stakeholder Buy-In Surveys Focus Groups RFP Demonstrations

Vendor Selection

Custom Designing with Finalsite

FULL STOP

Sitemapping Keyword Research Page Building Layouts Training Launch!





STEP A:

DISCOVER



Average 6-10 months (depending on size and needs)





Get Started Before You're Ready to Start!











Set Your Goals = Launch the Site!

Goal 1 - To enhance the **user experience** by streamlining the sitemap which allows users to find their topical needs in 2 clicks or less.

Goal 2 - **Increase efficiencies** for our target audience through:

- Better searchability by utilizing keyword centric language
- Enhanced accessibility of content by PDF usage only as supplemental content

Goal 3 - To support editors with an easy to update platform that ensures content stays up to date and is schedulable.





S	Specific	What will be accomplished? What actions will you take?
M	Measurable	What data will measure the goal? How much? How well?
A	Achievable	Is the goal doable? Do you have the necessary skills and resources?
R	Relevant	How does the goal align with broader goals?
Т	Time-Bound	What is the time frame for accomplishing the goal?







Focus on User Centric Pages

P	age ?	Pageviews ?	Unique Pageviews	Avg. Time on Page	
			132,288 % of Total: 100.00% (132,288)	110,911 % of Total: 100.00% (110,911)	00:02:42 Avg for View: 00:02:42 (0.00%)
1.	1	æ	12,662 (9.57%)	10,500 (9.47%)	00:00:56
2.	/search-results	P	4,865 (3.68%)	3,152 (2.84%)	00:00:34
3.	/administrative-services/human-resources/credentialing	æ	4,464 (3.37%)	3,695 (3.33%)	00:02:21
4.	/work-sdcoe	P	3,916 (2.96%)	3,299 (2.97%)	00:07:05
5.	/schools/cuyamaca-outdoor	P	3,761 (2.84%)	2,676 (2.41%)	00:01:57
6.	/administrative-services/human-resources/credentialing/how-to/~board/credentialing-how-to/post/obtain-an-emergency-30-day-substitute-teaching-permit	n _@	3,676 (2.78%)	3,113 (2.81%)	00:08:56
7.	/educators/educator-preparation	æ	3,286 (2.48%)	2,785 (2.51%)	00:04:26
8.	/schools/finder	æ	2,006 (1.52%)	1,690 (1.52%)	00:03:32
9.	/educatorpathways/home	P	1,947 (1.47%)	1,606 (1.45%)	00:02:32
10.	/covid-19/home	æ	1,848 (1.40%)	1,526 (1.38%)	00:00:36
11.	/administrative-services/human-resources/fingerprinting	æ	1,840 (1.39%)	1,533 (1.38%)	00:09:42
12.	/about-sdcoe/news/post/~board/news/post/jan-30-school-closures	æ	1,553 (1.17%)	1,457 (1.31%)	00:03:17
13.	/covid-19/health-practices	æ	1,543 (1.17%)	1,341 (1.21%)	00:06:19
14.	/students/health-well-being/school-nursing	æ	1,321 (1.00%)	1,073 (0.97%)	00:07:56
15.	/about-sdcoe/contact	æ	1,259 (0.95%)	1,067 (0.96%)	00:01:28

Segment Analytics

- Filter your internal IP for accurate data
- Top viewed pages look at times of year
- Demographics
- · Content Drilldown





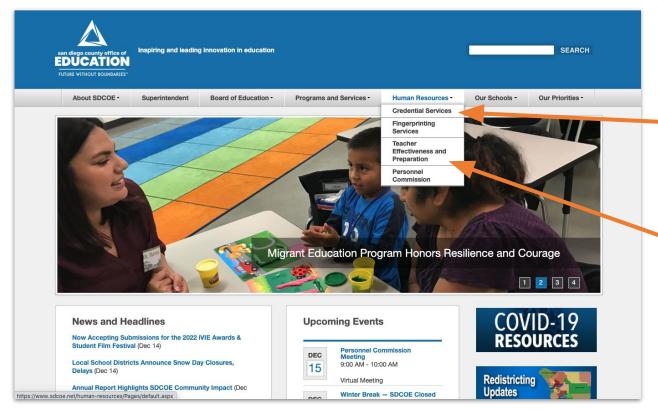


You are NOT the Target Audience

- Focus on your audience
- Review the facts
- Remove acronyms



Before



Multiple clicks - sometimes 8 deep

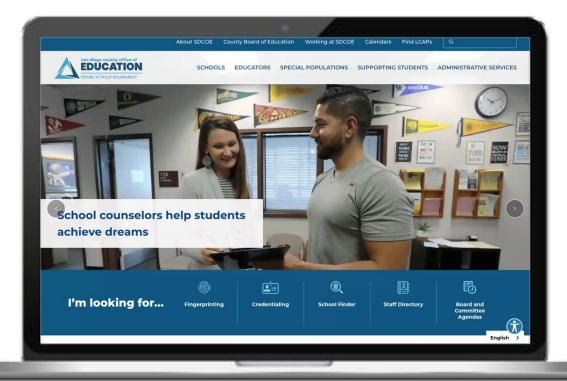
Departmentalized sitemap and language

Responsive uses on mobile and tablet devices





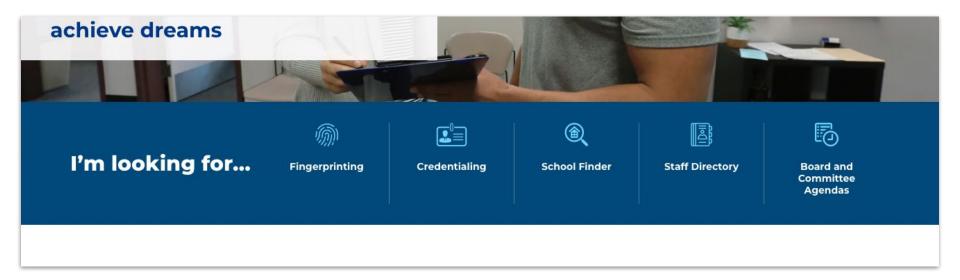
After



- Consolidated navigation with two tiers
- Organized by user and topic
- Top pages have quick access on homepage and part of overall sitemap











EDUCATORS

SPECIAL POPULATIONS

SUPPORTING STUDENTS

ADMINISTRATIVE SERVICES

SEARCH RESULTS

Search	
credentials	•
Search	
RESULTS	
194 results (6 milliseconds)	
Designated Subjects Credentials	
https://www.sdcoe.net/educators/educator-preparation/designated-subjects/~board/design	nated-subjects-credentials/post/supervision-and-
coordination-credential-information	
Designated Subjects Credentials	
Teacher Intern Credentials	
https://www.sdcoe.net/educators/educator-preparation/teacher-intern/~board/teacher-inte	ern-credentialing-programs/por/single-subject-
intern-credential-program	
Teacher Intern Credentials	
Credentialing	
https://www.sdcoe.net/administrative-services/human-resources/credentialing	
Learn more about Educator Preparation Explore tools and information related to designat	ed subjects, internship credentials , added
authorization in special education	

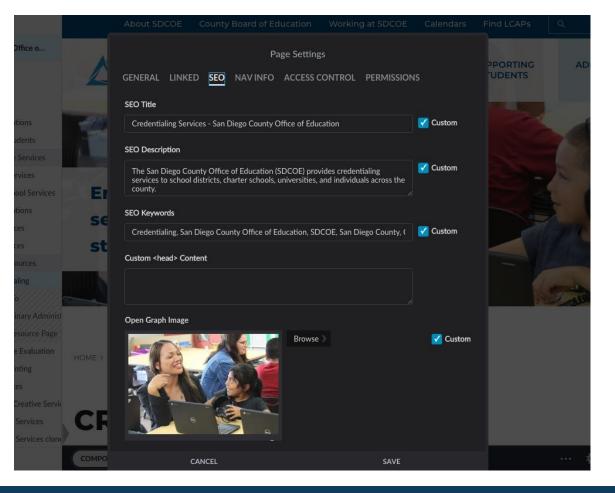
Used posts for specific details of credentialing

> Enhanced search with search engine optimization









Optimize Your Pages

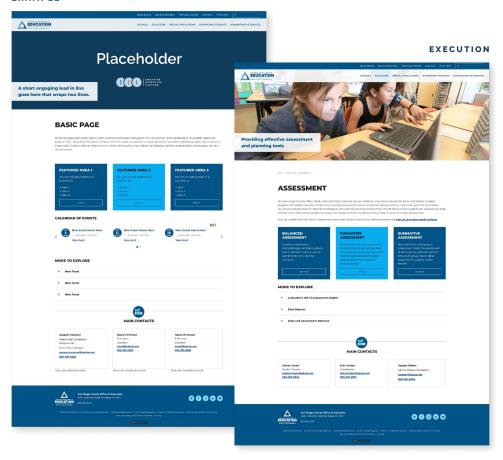






CEO











EXECUTION

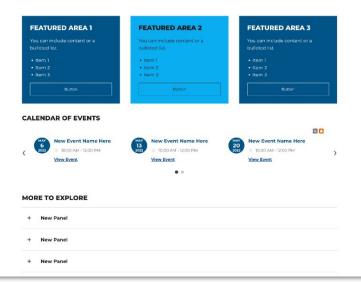




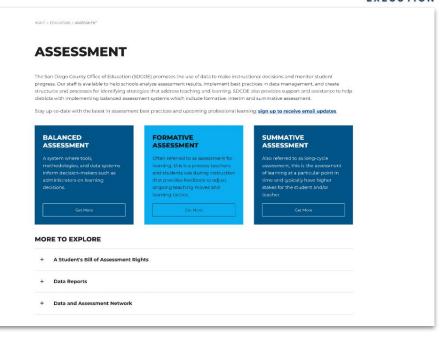


BASIC PAGE

Summary goes here...Loren (paum dolor sit amet amer possimus fluga (illo non. Aut id unum enim quibusidam. Voluptarpare, equi equi partatur effici. (Qui partatur effici. Qui partatur effici. Qui partatur effici. Qui partatur propagabant. Consequatur si bi vero consequatur.



EXECUTION



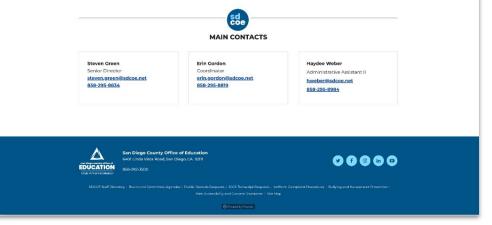






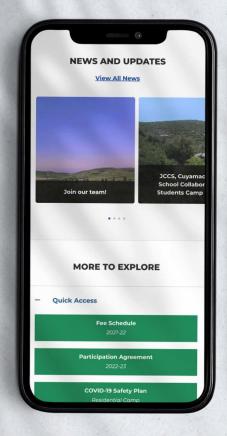


EXECUTION

















Write Alt Text That is Truly Valuable



Bad: img4653.jpg

Acceptable: Two female students

Good: Two female science students

Best: Two female science students mixing solutions in beaker

Overkill: Two female students one in white shirt and one in green shirt dropping solution in a beaker in a science classroom.















Students Share Experiences with Inaccessible Websites



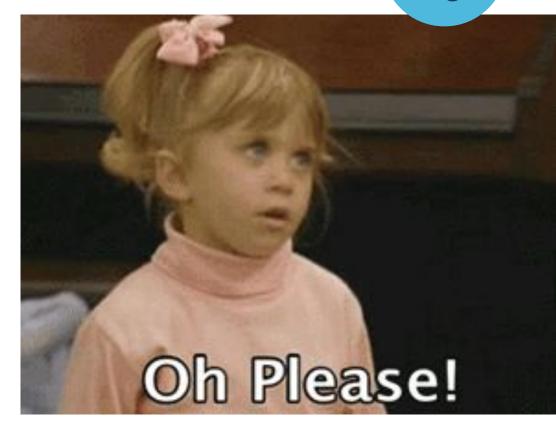






Rid the Internet of PDFs

- If you need printable version include as secondary
- Not responsive
- Not translatable











Books Celebrating Asian American Pacific Islander Culture



2022 Lunar New Year

Lunar New Year, also known as Chinese New Year or Spring Festival, is an important festival in many Asian countries. 2022 is the year of the Water Tiger, a year of all types of extremes.

Facilitating Dialogue with

Get More Info >

Compassion (Kyle Rittenhouse

Verdict and Trial for the Murder of Ahmaud Arbery) A guide for educators regarding recent

Guide to Observing National Arab

American Heritage Month

verdicts in divisive legal cases that may lead to potentially difficult conversations in the

Get More Info >

celebra and im

Guide

Pacifi

families

the co

As clas





- . Clever Little Witch, by Muon Thi Van and Hyewon Yum How to Solve a Problem: The Rise (and Falls) of a Rock-Climbing Champion, by Ashima Shiraishi and Yao Xiao
- . Juna's Jar, by Jane Bahk and Felicia Hoshino
- . Lift, by Minh Le and Dan Santat
- . Our Favorite Day, by Joowon Oh.
- · Puddle, by Hyewon Yum
- Super Satya Saves the Day, by Raakhee Mirchandani and Tim Palin



HIGH SCHOOL AND ADULT BOOKS

The New York Public Library published the article, Major Feelings: An Asian Pacific Islander Desi American (APIDA) Reading List, on noteworthy adul

2022 LUNAR NEW YEAR



being held more and more in Western cities in recent years too, including San Diego.

Lunar New Year is the festival that celebrates the beginning of a new year on the traditional lunisolar Chinese calendar. It was traditionally a time to honor deities as well as ancestors, and it has also become a time to feast and visit family members.

The Chinese base their New Year celebration on the lunar calendar instead of the solar one used in the West. Therefore, people who follow the solar calendar always celebrate the New Year on January 1st, but the Lunar New Year will depend of the moon. Usually, it is celebrated in February, yet the exact day will vary from year to ear. This year just happens to be on Feb. 1, 2022.

It is our mission to invite educators to explore their own intersecting identities, analyze their mindsets, and hone their skills. We seek to create equitycentered, asset-based systems by implementing and sustaining positive changes that benefit those we serve.

Our efforts are focused on creating equitable access with consistently strong outcomes for all students, paying special attention to the needs of historically marginalized populations. This resource guide will provide information and resources to support the celebration of the Chinese New Year.



2022 is the year of the Water Tiger, a year of all types of extremes. In Chinese Astrology, the Chinese Zodiac





Heading 1 └─Heading 2 └─ Heading 2 Heading 3 Heading 3 — Heading 4 └─Heading 2 — Heading 3 Heading 4 └─Heading 2 ─ Heading 3

HEADING 1 = TITLE OF PAGE

Body copy summary goes here...Lorem ipsum dolor sit amet amet possimus fuga illo non. Aut id unum enim quibusdam. Voluptatem eaque qui pariatur officii.

HEADING 2

Body or paragraphy content...Lorem ipsum dolor sit amet amet possimus fuga illo non. Aut id unum enim quibusdam. Voluptatem eaque qui pariatur officii. Quod Duis Excepteur, tenetur animi.

HEADING 2

Body or paragraphy content...Lorem ipsum dolor sit amet amet possimus fuga illo non. Aut id unum enim quibusdam. Voluptatem eaque qui pariatur officii.

Heading 3

Body or paragraphy content...Lorem ipsum dolor sit amet amet possimus fuga illo non. Aut id unum enim quibusdam. Voluptatem eaque qui pariatur officii.

Heading 3

Body or paragraphy content...Lorem ipsum dolor sit amet amet possimus fuga illo non. Aut id unum enim quibusdam. Voluptatem eaque qui pariatur officii.

HEADING 4

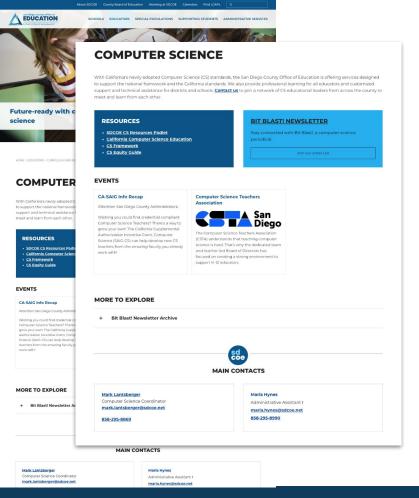
Body or paragraphy content...Lorem

HEADING 2

Body or paragraphy content...Lorem ipsum dolor sit amet amet possimus fuga illo non. Aut id unum enim quibusdam. Voluptatem eaque







H1 = Computer Science

Lead in + 5 H2

- Lead in = future-ready with computer science (also includes image)
- H2 = Resources, Bit Blast Newsletter, Events,
 More to Explore and Main Contacts

Pick what you want.... (ex: Events)

2 articles - titles =

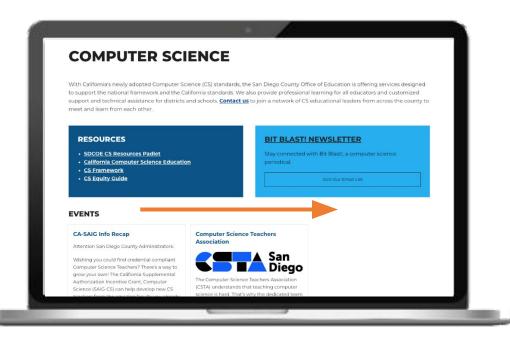
- CA-SAIG Info Recap
- Computer Science Teachers Association

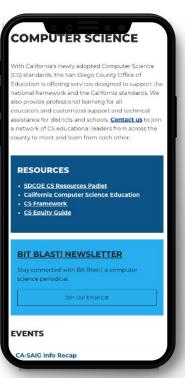
Choose which to open!





Avoid Directional Language









Avoid "click here", use action words

FINGERPRINTING

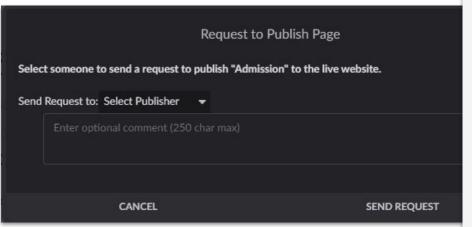
The San Diego County Office of Education (SDCOE) offers fingerprinting services for school districts, charter schools, and other agencies. Both our **Linda Vista Office** and **North County Office (NCREC)** is accepting appointments for Live Scan services. Please make an appointment by clicking the blue "Book a Fingerprinting Appointment Online" button to the right. Please be aware that Fridays are often blocked for staff meetings and professional development which affects walk-in service so please check our Important Notices below for closures.

CLICK HERE TO BOOK A FINGERPRINTING APPOINTMENT ONLINE





Helpful: request to publish feature











Take Wide Photos

ORIGINAL





HERO



CIRCLE



VERTICAL





















Don't Get Stuck

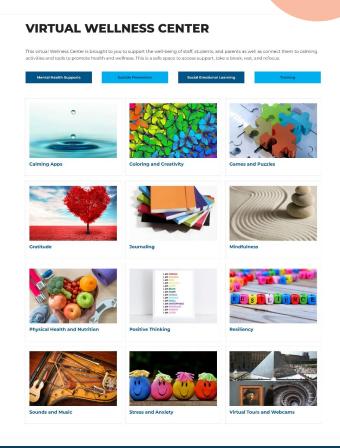
Don't just move content, rethink it







Break Up Long Lists of Content Using Images or Videos









Commonly Overlooked

Customize Your 404 Page





Search



SCHOOLS EDUCATORS SPECIAL POPULATIONS SUPPORTING STUDENTS ADMINISTRATIVE SERVICES

404 - PAGE NOT FOUND

404 - PAGE NOT FOUND

Oops! Your page has moved.

Let us help you find it now!

Search

RESULTS





Sorry, we blew it with the 404 Error!

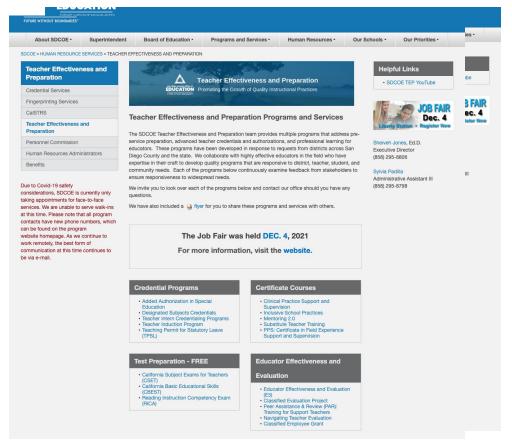
How can we make it up to you?

Meet up for a Free Cup of Coffee?	
WHAT WERE YOU L	OOKING FOR?
Search	Q









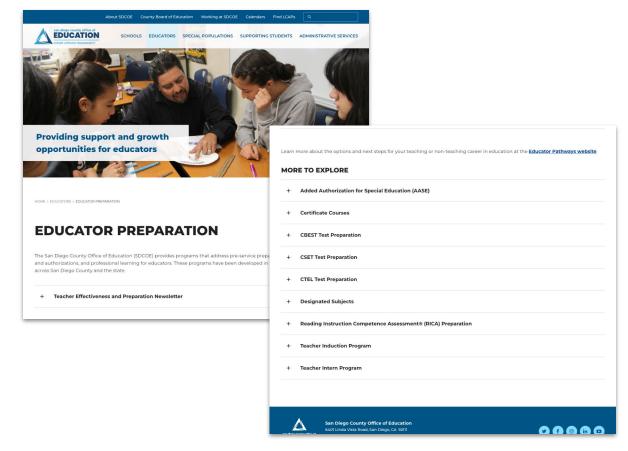
Before

Teacher Effectiveness and Preparation Program and Services

URL = https://www.sdcoe.net/human-resources/teacher-prep/Pages/Educator-Effectiveness-and-Evaluation.aspx







Now

Educator Preparation

URL = https://www.sdcoe.net/educators/educator-preparation





BEFORE

department

Learning and Leadership Services

AFTER

user

Educators



SCHOOLS

EDUCATORS

SPECIAL POPULATIONS

SUPPORTING STUDENTS

ADMINISTRATIVE SERVICES





Shortening URLs

Previous =

sdcoe.net/human-resources/teacher-prep/Pages/educator-effectiveness-and-evaluations.aspx/

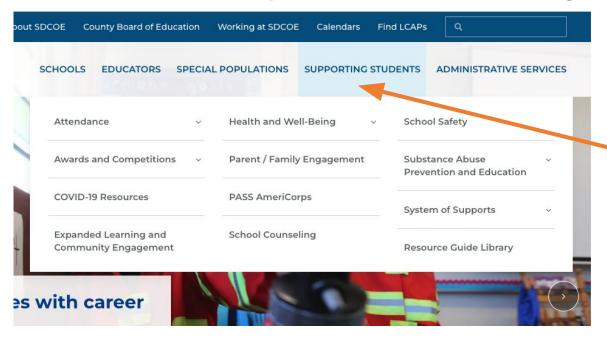
Now = sdcoe.net/educators/educator-preparation

Let's Make It Better = sdcoe.net/educators/preparation





Remove Jargon and Acronyms



BEFORE

Student Services and Programs

NOW

Supporting Students





EXPANDED LEARNING AND COMMUNITY ENGAGEMENT

HOME > SUPPORTING STUDENTS > EXPANDED LEARNING AND COMMUNITY ENGAGEMENT

The San Diego County Office of Education assistance to After School Education Enrichment for Teens (ASSETs) and E the implementation of a variety of coand engaging students in learning, a

Expanded Learning, as defined by Ec that focus on developing the acader experiences. It is the intent of the Lepartners, and complement, but do n

SDCOE is committed to providing or champions for bridging opportunitie opportunities at the districts and chato help facilitate creative learning en include:

EXPANDED LEARNING AND COMMUNITY ENGAGEMENT

The San Diego County Office of Education (SDCOE) is committed to providing opportunities to expand the way we think about learning. County Office staff are champions for bridging opportunities in the larger communities in which our students and families live with real-world learning opportunities at the districts and charters where they learn. SDCOE forms partnerships, leverages resources, and harnesses time and space to help facilitate creative learning environments that build experiences and foster meaning. Priorities of this work include:

- Providing customized support to districts and charter schools implementing meaningful programs that focus on learning outside the four walls of the classroom
- Developing multi-level relationships to create collaborative opportunities with community partners that seed new ideas, opportunities for funding, and innovative programming

JOIN OUR EMAIL LIST

Sign up to receive Expanded Learning and Community

2020-21 IMPACT REPORT

Read our most recent Impact Report to learn about some









170% increase in unique pageviews due to optimization and consolidation of content

HOME > EDUCATORS > EDUCATOR PREPARATION

EDUCATOR PREPARATION









Easily translate your website





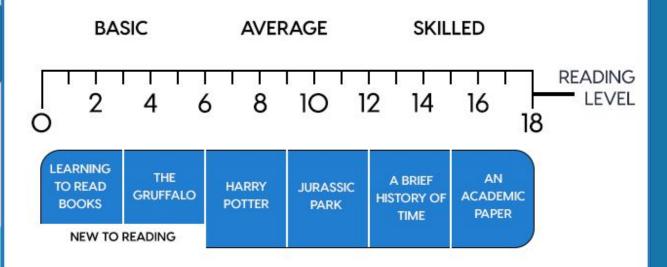




Plain Language =

- Understandable
- Translatable
- Equitable
- Accessible

Flesch-Kincaid Grade Level

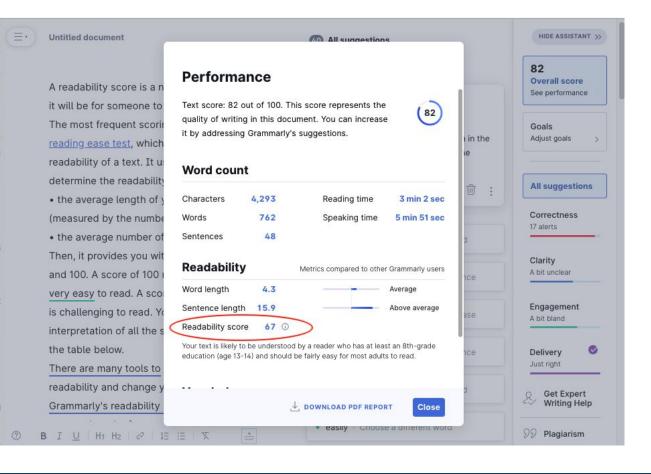


Aim for grade 8 to ensure your content can be read by 80% of Americans.









RESOURCES

Google search console

Wordtracker

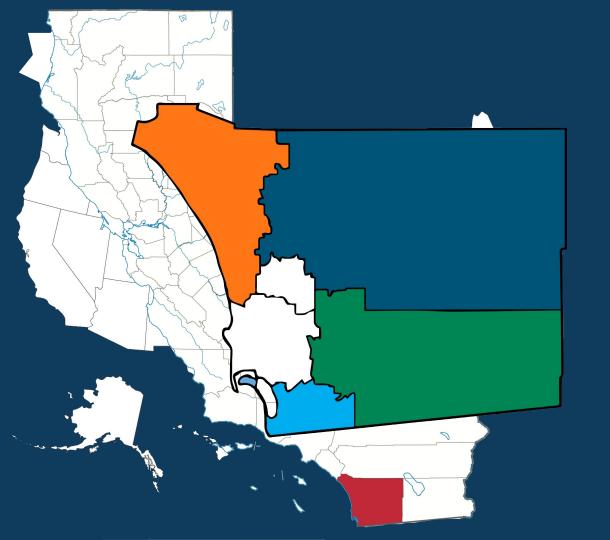
Grammarly

Flesch-kincaid

Screaming frog SEO spider







DECREASE 68,759 pages

1,412 pages

7 Seconds

TO MAKE AN IMPRESSION





90% of information transmitted to your brain is visual.





PRIMARY COLORS





SECONDARY COLORS



Good branding is good storytelling.
Good storytelling is good marketing.
Good marketing will positively impact the lives of your community.





Celebrate but...

Don't let Launch Day be the best day of your website's life!









Messaging

Timelines

Communications Plan

and more...





Training Plan

- In-Person
- Virtual
- Videos
- Written
- Quarterly Tips







Challenges

- Pandemic or other crisis
- # of pages to audit
- Stop the microsites
- Too many cooks in the kitchen
- Need overarching strategic leadership





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It's time to maximize what you've built and achieve your goals.

- Scheduled Audits
- Training
- Thinking Differently with Digital vs. Print

HAPPY 1 YEAR ANNIVERSARY



Extend the life of your website. Look for new functionality and opportunities.

- Newsletter (Finalsite Messages)
- Staff Intranet
- Event Integration





Get Creative

Formerly Print sdcoe.net/annual-report sdcoe.net/WH







What I Wish I Knew Before I Started...





CELEBRATIONS





39.3% supplemental consolidation

68,759 pages to 1,412 pages (97.36% consolidation)

20%

decrease in the number of people who left the site after visiting only one page

Searches for
"credentials" and
"fingerprinting"

due to "I'm looking for..."

45% fewer exits

Questions?





THANK YOU







CEL Marketing PR Design
Vice President Integrated Marketing





SAMANTHA WOMACK

San Diego County Office of Education Communications Strategist